



# **Audubon PreSchool**

## **Welcome Packet**

- Letter from the President**
- PTA Membership Form**
  - Room Parent Form**
- “Opt Out” Fundraiser**
  - 2023-2024 Budget**
- SpiritWear Order form**



# Audubon Public Schools

Haviland Avenue School  
240 South Haviland Avenue, Audubon, New Jersey 08106

Phone: 856-546-4922 · Fax: 856-547-1248

*Haviland Avenue School PTA*

[haspta@gmail.com](mailto:haspta@gmail.com)

Dear Audubon Preschool Parents and Guardians,

On behalf of the Haviland Avenue Elementary School Parent Teacher Association (PTA) I wanted to take the time to welcome you to the Audubon School District as your child starts their educational journey! My name is Carrie Fegley and I am the PTA President at Haviland Avenue. The PTA looks forward to assisting our Haviland Avenue and Audubon Preschool families in bridging the gap between our students, parents, and teachers in both schools!

This year we are excited to work alongside Ms. Ledyard (Principal), Ms. Mastalsz (Preschool Master Teacher), and Therese Zizak (Parent Preschool Liaison) to provide student and family events and fundraising opportunities throughout the school year. Specific to the preschool we are hoping to raise funds to put towards outdoor play equipment and sensory hallway materials. Audubon Park Preschool will be looking to form a Preschool Parent Committee to help brainstorm for events specific to the preschool and volunteer when needed.

If you have any questions or concerns, please do not hesitate to reach out to the Haviland PTA ([haspta@gmail.com](mailto:haspta@gmail.com)).

Sincerely,

Carrie Fegley  
Haviland Avenue Elementary School PTA President

# JOIN THE HAVILAND AVENUE PTA!!

[HASPTA@gmail.com](mailto:HASPTA@gmail.com)

Please support the Haviland Avenue Elementary School & Audubon PreSchool PTA by joining today! The cost is only \$10.00, which goes towards programs for the students. These programs include: Ice Cream Socials, School Assemblies, After School Clubs, Teacher Appreciation and much more!

Programs, School Events and Volunteer Opportunities will be discussed at our monthly meetings. We meet monthly on Tuesday Evenings at 7pm in the Haviland Ave Media Center. Please refer to the school calendar for specific dates. Notices will also go out on our Haviland Ave PTA page on Facebook.

Anyone over the age of 18 with a vested interest in the students of HAS & APS can join the PTA!

THERE ARE TWO WAYS TO JOIN:

1. Register using the link: <https://havilandschool.memberhub.com/store>
2. Register by completing and returning the bottom portion of this paper with payment

*You will receive your membership card via email.*

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**YES! I would like to join Haviland Ave & Audubon PreSchool PTA!**

Number of Memberships: \_\_\_\_\_ (Membership is \$10 per person)

Name 1: \_\_\_\_\_

Name 2: \_\_\_\_\_

Email address(es): \_\_\_\_\_

Phone: \_\_\_\_\_

Student(s) Name & Teacher: \_\_\_\_\_

**Make Checks Payable to HAS PTA or Venmo @adachille**

## AUDUBON PRESCHOOL ROOM PARENT SIGN UP FORM 2023-2024

**Responsibilities:** Room Parents are responsible for helping with school fundraisers and events, hosting class parties, providing adequate communication with parents and teachers when planning/organizing class parties or class gifts throughout the year. There are two Room Parents for each class. Room Parents are required to VOLUNTEER for 1 pretzel sale and 1 school event. In regards to the class trip, for the Preschool students, all parents are invited to come on any class trips if they wish. However if you are a Room Parent you will be required to attend.

### REQUIREMENTS

- Paid PTA Member
- Attend at least TWO (2) PTA meetings throughout year held at Haviland Ave School
- Room Parent for 1 child (includes children that may be in Haviland Avenue School/Mansion Avenue)
- Cannot be a Room parent for same child in consecutive school years (unless not enough volunteers)
- **VOLUNTEER** for 1 pretzel sale and 1 school event

You will be given a Room Parent Handbook that will cover all of the guidelines. If you are interested, please fill out the information below and return to school by **September 27th; (Therese Zizak)**. Room Parents will be chosen by September 29th. There will be a meeting on October 4th @ 7PM via ZOOM for all selected Room Parents. If you have any questions, please don't hesitate to contact us at [HASPTA@gmail.com](mailto:HASPTA@gmail.com)

**YES! I am interested in being a Room Parent for the 2023-2024 school year!**

Child's Name: \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

I was a room parent last year, but am interested if you need volunteers

I am also applying to be a room parent at Haviland Ave School or Mansion Ave School

If selected by both schools- what is your overall preference?

HAVILAND    MANSION    AUDUBON PRESCHOOL

**Please select interests: PLEASE KEEP IN MIND THAT ALL EVENTS THIS YEAR (2023-2024) ARE TENTATIVE AND DEPEND ON FACTORS BEYOND THE PTA'S CONTROL**

### Volunteers needed:

Preschool Parent Committee (school year)  Picture Day (Oct)  Trunk or Treat (Oct)  
 Trike-A-Thon (Nov)  Book Fair (Dec)  Holiday craft (Dec)  Week of the Young Child (Apr)  
 Blacktop Bash(Spring)  Teacher Appreciation (May)  End of Year Teacher Luncheon (June)

# Haviland Avenue & Audubon PreK PTA

## The “Opt Out” Fundraiser 2023-2024

*Don't want to sell anything, bake anything, buy anything or generally avoid fundraising of ANY kind? We have heard you!*

This year, you can “**OPT OUT**” of a traditional fundraiser by making a donation that will 100% benefit HAS. Your TAX DEDUCTIBLE donation will help us achieve our goals of helping the students and teachers at HAS!!

\_\_\_\_\_ \$25--We are so busy and wouldn't have responded to any phone calls, emails, or SignUpGenius lists all year!

\_\_\_\_\_ \$50--I don't want to sell products to my friends, family, and co-workers, so here is the money I would have spent on wrapping paper!

\_\_\_\_\_ \$75--Here is my donation to forget my name!

\_\_\_\_\_ \$\_\_\_\_\_ - I am making this donation to express my appreciation for having nothing to clip, sell, buy or do, except fill out this form!!

**\*\*MAKE CHECKS PAYABLE TO HAS PTA or VENMO: @adachille**

Thank you so much for your donation to our HAS PTA. Your money will be well spent to enrich the lives of our students throughout their time at HAS. If you would like a receipt for your contribution for tax purposes, please complete the form below and include it with your donation. You can email the form to [HASPTA@gmail.com](mailto:HASPTA@gmail.com) or mail to Haviland Ave School (240 S Haviland Ave, Audubon NJ 08106) ATTN: PTA

**NAME OF DONOR:** \_\_\_\_\_

**NAME OF STUDENT & TEACHER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**AMOUNT DONATED:** \_\_\_\_\_

\*Please note: Your family will still receive fundraising materials and event information from the school. We do not have the capability to keep track of who submitted a donation via this form and who did not. Please feel free to recycle unwanted materials that are sent home with your child. Thank you!

## Budget Approval for 2023-2024 School Year

Hello Audubon PreSchool Families!

Welcome to an incredible and productive school year. We, the PTA are very excited to partner with you, the administration, teachers and staff on building an even better school experience for our students and their families!

Attached to this letter, you will find a proposed budget for the 2023-2024 school year for your review. All current PTA members are encouraged to review the proposed budget for approval. The budget is used as a tool to monitor the financial activities of the PTA throughout the year based on our goals.

The money raised by the PTA is used to benefit Audubon Pre School, students, teachers and our community. If you have any questions concerning the budget, please email the PTA at [HASPTA@gmail.com](mailto:HASPTA@gmail.com).

*\*\*This budget is subject to change throughout the school year within the guidelines of the bylaws.*

### WHAT DOES THE PTA DO ANYWAY?

The PreSchool/HAS PTA raises money for programs, events, and traditions that students in Preschool through second grade enjoy throughout the year. We hope with your help, we can bring more events and activities to the Preschool this coming school year. Below are just some of the PTA activities that our families have enjoyed year after year.

- Book Fairs
- Movie Licenses
- Seasonal Events such as Trunk or Treat (which will be new this year!)
- Student Assemblies
- Classroom Supplies
- Community Outreach



<b>APS ANNUAL PTA BUDGET WORKSHEET 2023-2024</b>	<b>Budget</b>
<b>INCOME</b>	
<b>2023-2024 Begining Balance</b>	
<b>Fundraisers &amp; Events</b>	
Book Fair	\$ 100.00
Deluxe Bakery Pie Sale	\$ 75.00
<b>OnGoing Year Round Fundraising</b>	
Dine & Donates	\$ 500.00
Five Below	\$ 100.00
Pretzels & Kona	\$ 200.00
Spirit Wear	\$ 500.00
<b>Membership</b>	
Grants	
Membership	\$ 200.00
Opt Out	\$ 100.00
<b>TOTAL INCOME</b>	<b>\$ 1,775.00</b>
<b>EXPENSES</b>	
<b>COMMUNITY</b>	
Turkeys on Trikes	\$ -
Community Other	\$ -
<b>ENRICHMENT</b>	
PreK Tee Shirts	\$ 700.00
Student Activities (Book Club, Pizza Parties, Childrens Night)	\$ 250.00
<b>EVENTS &amp; FUNDRAISING</b>	
End of the year teacher/staff luncheon	\$ 200.00
Teacher Appreciation Week	\$ 200.00
Trunk or Treat	\$ 200.00
<b>PTA OPERATIONS</b>	
Misc. Operating Fees	\$ 50.00
<b>TOTAL EXPENSES</b>	<b>\$ 1,600.00</b>
<b>TOTAL INCOME AFTER EXPENSES</b>	<b>\$ 175.00</b>
<i>Prepared by: Angel D'Achille</i>	
<i>9/5/2023 9:29:18</i>	

# HAS PTA SpiritWear Order Form

Orders Due: October 6th



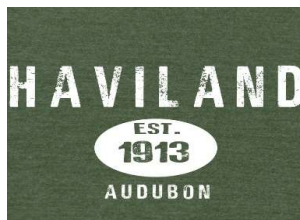
**STYLE : A**

**SS TShirt**   **LS / Hoodie**  
 Asphalt   Sport Gray  
 Gray or   or Black  
 Black



**STYLE B**

**SS TShirt**   **LS / Hoodie**  
 Asphalt   Sport Gray  
 Gray or   or Black  
 Black



**STYLE C**

**SS TShirt**   **LS / Hoodie**  
 Kelly Green   Charcoal  
                     Gray or  
                     Forest



Audubon Preschool

**STYLE D**

**SS TShirt**   **LS / Hoodie**  
 Kelly Green   Graphite  
                     Gray or  
                     Forest

Style D Only



**STYLE E**

**Zip Up or Hoodie**

3 Diff Colors

**\$30 each**  
 (+\$3 for XXL or XXXL)

**\*\*Zip-Ups do not come in Kid Sizes**

List STYLE & QTY in box of the size you need

Short Sleeve Tshirt

Youth small	Youth med	Youth large	Adult small	Adult med	Adult large	Adult XL	Adult 2XL	Adult 3XL
\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$17	\$17

Toddler Size
\$15

Zip-Up	Hoodie
Irish Green	

Long Sleeve Tshirt

Youth small	Youth med	Youth large	Adult small	Adult med	Adult large	Adult XL	Adult 2XL	Adult 3XL
\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$22	\$22

Toddler Size
\$20

Zip-Up	Hoodie
Forest Green	

Hooded Sweatshirt

Youth small	Youth med	Youth large	Adult small	Adult med	Adult large	Adult XL	Adult 2XL	Adult 3XL
\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$27	\$27

Toddler Size
\$25

Zip-Up	Hoodie
Sport Gray	

Child's Name:				Teacher/Grade:				
Your Email:				Total # Items:		Total \$ Due:		Pre-K

Make Checks payable to: HAS PTA

Venmo: @adachille

(Mention HAS PTA & Students Name in memo)

Check/Cash Orders should be sent in with your child

Online Store: <https://tinyurl.com/HASOrderForm>